

MAJOR GROUP 8

LABOURERS AND RELATED WORKERS

LABOURERS AND RELATED WORKERS perform routine tasks, either manually or using hand tools and appliances. These tasks require minimal judgement and are usually performed under close supervision.

Occupations in this major group require no formal education or experience, but may require up to 12 months on-the-job training.

Tasks performed by Labourers and Related Workers typically include assisting Tradespersons; loading, moving, unloading and packing tools, materials, freight, and manufactured articles; assembling components, spray-painting products, mixing ingredients, cutting away waste material, and performing other manual manufacturing and construction tasks; assisting in the cultivation and production of plants and animals; cleaning equipment, premises and vehicles; attending to patrons in entertainment venues, hotels and passenger terminals; collecting garbage; protecting property; performing simple tasks in preparing food and cleaning kitchens; fitting vehicle accessories; and assisting with fishing operations.

Occupations in this major group are classified into the following minor groups:

- 81 TRADES ASSISTANTS AND FACTORY HANDS**
- 82 AGRICULTURAL LABOURERS AND RELATED WORKERS**
- 83 CLEANERS**
- 84 CONSTRUCTION AND MINING LABOURERS**
- 89 MISCELLANEOUS LABOURERS AND RELATED WORKERS**

MINOR GROUP 81 TRADES ASSISTANTS AND FACTORY HANDS

TRADES ASSISTANTS AND FACTORY HANDS perform routine tasks to assist one or more Tradespersons of a particular trade, or perform basic manual tasks in the production of manufactured products. Their tasks require minimal judgement, and are performed manually or using hand-held tools (e.g. spray-painting equipment), usually under close supervision.

Occupations in this minor group have a level of skill commensurate with 1-12 months on-the-job training.

Tasks performed by Trades Assistants and Factory Hands typically include cleaning worksites and tools; unloading materials for construction sites; assembling components of simple products; spray-painting and packing finished products; testing products to assess their quality and weight; and performing simple manual tasks in the manufacture of products.

Labourers who assist a number of Tradespersons of different trades on a construction site are excluded from this minor group because they do not require knowledge of a particular trade area. They are located in Minor Group 84, Construction and Mining Labourers.

Occupations in this minor group are classified into the following unit groups:

- 8101 TRADES ASSISTANTS**
- 8103 ASSEMBLERS**
- 8105 HAND PACKERS**
- 8107 INDUSTRIAL SPRAY PAINTERS**
- 8109 QUALITY CONTROLLERS**
- 8199 OTHER TRADES ASSISTANTS AND FACTORY HANDS**

8101 TRADES ASSISTANTS

TRADES ASSISTANTS clean, load, transport and perform other routine tasks as directed by Tradespersons.

SKILL LEVEL

There is no specific entry requirement for this unit group, although 3-6 months on-the-job training is usual.

TASKS include:

- positioning and holding metal stock, wood, heavy parts or products for Tradespersons
- collecting, cleaning and storing tools and equipment
- cleaning and preparing Tradesperson's working surface
- collecting and removing rubble and waste material from work area
- conveying instructions between Tradespersons
- maintaining simple records
- loading and unloading materials, tools and equipment, and transporting them about work area

OCCUPATIONS

- 8101-11 Metal Trades Assistant**
Blacksmith's Striker (s)
Boilermaker's Assistant (s)
Fitter's Assistant (s)
Metal Forger's Assistant (s)
Metal Moulder's Assistant (s)
- 8101-13 Construction Trades Assistant**
Bricklayer's Trades Assistant (s)

Carpenter's Trades Assistant (s)
Painter and Decorator's Assistant (s)
Plasterer's Assistant (s)
Plumber's Trades Assistant (s)
Roof Slater and Tiler's Assistant (s)
Signwriter's Assistant (s)
Wall and Floor Tiler's Assistant (s)

8101-15 Electrical and Telecommunications Trades Assistant

Cable Joiner's Assistant (s)
Electrical Power Linesman/woman's Assistant (s)
Telecommunications Lineman/woman's Assistant (s)

8101-99 Trades Assistants nec

Carpetlayer's Assistant (s)
Garage Assistant (s)
Lubrication Attendant (s)
Motor Mechanic's Trades Assistant (s)
Powder Monkey's Assistant (s)
Shot Firer's Assistant (s)

RELATED OCCUPATIONS

1601-15 Building Contractor
3207-11 Building Technician
44 Building Tradespersons

8103 ASSEMBLERS

ASSEMBLERS assemble components of metal products, electrical and electronic equipment, jewellery and wood products. They may supervise occupations in this unit group.

GROUP DEFINITIONS

SKILL LEVEL

There is no specific entry requirement for this unit group, although 1-13 weeks on-the-job training is usual.

TASKS include:

- following instructions and drawings to position and secure components and materials on workbench
- punching or drilling mounting holes in parts or assembled products
- assembling components in sequence by fastening, screwing, hammering, soldering or spot-welding using precision or heavy-duty hand or power tools
- deburring and finishing items using files, grinding wheels or emery paper
- examining product and rejecting defective items
- cutting wire into lengths and stripping insulation from it

OCCUPATIONS

- 8103-01 Supervisor, Assemblers**
- 8103-11 Metal and Metal Products Assembler**
Metal Window Assembler (s)
Vehicle Assembler (s)
- 8103-13 Electrical and Electronic Equipment Assembler**
Light Coil Winder (s)
- 8103-15 Jewellery Assembler**
Jewellery Benchworker (a)
- 8103-17 Wood Products Assembler**
Furniture Assembler (s)
Joinery Assembler (s)

8105 HAND PACKERS

HAND PACKERS weigh, wrap and label meat, fruit, vegetables or other products by hand.

SKILL LEVEL

There is no specific entry requirement for this unit group, although 1-2 weeks on-the-job training is usual.

TASKS include:

- obtaining supply of prepared meat, fruit, vegetables or other products
- assembling containers, package folders and cartons
- slicing or cutting smoked or cured meat
- packing containers or bags with product, counting, weighing or measuring amount and adjusting quantity
- sealing bags, cartons or containers and placing pre-printed labels on them
- inspecting products and containers during packaging
- recording weight, number and packaging date of filled bags, containers or cartons

OCCUPATIONS

- 8105-11 Meat Packer**
Meat Wrapper (a)
- 8105-13 Fruit and Vegetable Packer**

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- 8105-99 Hand Packers nec**
Grocery Packer (s)
Shirt Packer (s)

8107 INDUSTRIAL SPRAY PAINTERS

INDUSTRIAL SPRAY PAINTERS operate spray painting equipment to apply coatings to manufactured items.

SKILL LEVEL

There is no specific entry requirement for this unit group, although 1-2 months on-the-job training is usual.

TASKS include:

- sanding, grinding or cleaning surface of item to be painted
- loading paint into machine
- securing item into clamps or frames in spray booth
- starting extractor and drying fans and heating globes
- spraying paint to apply an even coating onto item
- cleaning nozzles, containers and hoses of machines

OCCUPATIONS

- 8107-11 Industrial Spray Painter**

RELATED OCCUPATIONS

- 4405 Painters, Decorators and Signwriters
4605-11 Vehicle Painter

8109 QUALITY CONTROLLERS

QUALITY CONTROLLERS collect product samples and conduct tests to grade quality and weight and maintain records.

SKILL LEVEL

There is no specific entry requirement for this unit group, although 1-12 months on-the-job training is usual.

TASKS include:

- inspecting products for defects
- selecting, examining and labelling samples
- preparing samples for testing by physical processes
- measuring quality, quantity and weight of products
- checking particular details of product or assembly
- removing defective articles
- preparing reports and documentation

OCCUPATIONS

- 8109-11 Product Grader**
Fruit and Vegetable Classer (s)
Meat Grader (s)
Milk and Cream Grader (s)
Timber Grader (s)
- 8109-13 Product Examiner**
Quality Control Inspector (a)
Equipment Assembly Inspector (s)
Film Examiner (s)

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GROUP DEFINITIONS

Metal Products Viewer (s)
Textile Examiner (s)
Tyre Finisher and Examiner (s)
Vehicle Assembly Inspector (s)

8109-15 Product Tester
Product Testing Assistant (a)
Coal Sample Tester (s)
Glassware Verifier (s)
Iron Pellet Tester (s)

8109-17 Product Weigher

RELATED OCCUPATIONS

3905 Inspectors and Regulatory Officers

8199 OTHER TRADES ASSISTANTS AND FACTORY HANDS

This unit group covers occupations not elsewhere classified in Minor Group 81, Trades Assistants and Factory Hands.

OCCUPATIONS

8199-01 Supervisor, Other Trades Assistants and Factory Hands

8199-11 Metal Processing and Finishing Factory Hand
Metal Processing and Finishing Labourer (a)
Blast Furnace Helper (s)
Continuous Plant Galvaniser (s)
Metal Dipper (s)
Metal Processing Marker (s)
Tinning Line Assistant (s)

8199-13 Sawmill Labourer
Tailer Out (s)
Timber Stacker (s)

8199-15 Wood and Wood Products Factory Hand
Wood and Wood Products Labourer (a)
Furniture Manufacturing Labourer (s)
Hardboard Factory Hand (s)
Joinery Factory Hand (s)
Particleboard Factory Hand (s)
Plywood Factory Hand (s)

8199-17 Pulp, Papermaking and Paper Products Factory Hand
Pulp, Papermaking and Paper Products Labourer (a)

8199-19 Cement and Concrete Plant Labourer

8199-21 Clay Processing Factory Hand
Clay Processing Labourer (a)
Brick Handler (s)
Kiln Labourer (s)

8199-23 Chemical Plant Labourer

Gas Plant Labourer (s)
Munitions Factory Hand (s)
Paint Factory Hand (s)

8199-25 Rubber and Plastics Factory Hand
Rubber and Plastic Products Labourer (a)
Cellular Plastics Cutter (s)
Hand Laminator (s)
Lay-up Hand (s)
Mould Hand (Plastics) (s)
Plastic Sheet Fabricator (s)

8199-27 Hide and Skin Processing Labourer
Fellmongery Hand (s)
Flesher Hand (s)
Tannery Hand (s)

8199-29 General Hand (Printing)
Newspaper Press General Hand (s)
Printing Machine Assistant (s)

8199-31 Glassware Process Assistant
Glass Mould Cleaner (s)

8199-33 Meatworks Labourer
Eviscerator (a)
Abattoir Sticker (s)
Animal Skinner (s)
Knockerdown (Abattoir) (s)
Offal Separator (s)
Stunner and Shackler (Abattoir) (s)

8199-35 Meat Boner and Slicer
Carcass Splitter (s)
Meat Trimmer (s)

8199-37 Poultry Process Worker
Poultry Boner (s)
Poultry Slaughterman/woman (s)

8199-39 Fish Process Worker
Fish Filleter (s)
Oyster Opener (s)

8199-41 Baking Factory Hand
Biscuit Factory Hand (s)
Bread Room Hand (s)

8199-43 Dairy Factory Hand
Cheese Factory Worker (s)
Milk Processing Worker (s)

8199-45 Egg Process Worker
Egg Candler (s)

8199-47 Fruit and Vegetable Factory Hand

8199-99 Trades Assistants and Factory Hands nec
Brushmaking Labourer (s)
Cloth Cutter (s)

RELATED OCCUPATIONS

7413 Wood Processing Machine Operators
7415 Paper and Paper Products Machine Operators

MINOR GROUP 82 AGRICULTURAL LABOURERS AND RELATED WORKERS

AGRICULTURAL LABOURERS AND RELATED WORKERS perform routine tasks to assist in the cultivation and production of animals (including fish, shellfish and bees) and plants on farms and in nurseries, gardens and forests. Their tasks require minimal judgement, and are performed either manually or using hand tools (including lawnmowers).

Occupations in this minor group have a level of skill commensurate with 1-12 months on-the-job training.

Tasks performed by Agricultural Labourers and Related Workers typically include loading and unloading farm and gardening supplies, livestock, logs and produce; cleaning work areas and equipment; inspecting the condition of plants and animals, and administering treatment; feeding and watering animals and fertilising and irrigating plants; harvesting crops and nursery seedlings; culling and grading or sorting crops and livestock; felling and debarking trees; and trapping or shooting wild animals for food and skins.

Farm workers who mainly operate agricultural machinery and drive farm vehicles, and Amenity Horticulture Machine Operators are excluded from this minor group because their primary tasks are not of a manual nature. They are located in Unit Group 7209, Agricultural Plant Operators.

Occupations in this minor group are classified into the following unit groups:

- 8201 FARM HANDS AND ASSISTANTS**
- 8203 FORESTRY LABOURERS**
- 8205 NURSERY AND GARDEN LABOURERS**
- 8299 OTHER AGRICULTURAL LABOURERS AND RELATED WORKERS**

8201 FARM HANDS AND ASSISTANTS

FARM HANDS AND ASSISTANTS assist farmers in agricultural establishments (including fisheries) by performing various manual and routine tasks. They may supervise occupations in this unit group.

SKILL LEVEL

There is no specific entry requirement for this unit group, although 1-3 months on-the-job training is usual.

TASKS include:

- loading and unloading stockfeed, seed grain, fertiliser and other supplies and loading livestock, crops or containers of produce onto trucks
- grading, packaging and preparing produce for transport to markets
- cleaning and maintaining premises, machinery and equipment irrigating land and maintaining irrigation channels
- feeding, watering and rearing livestock and fish, cultivating shellfish
- inspecting animals for health and inoculating them
- culling immature and non-productive fruit and livestock
- planting, fertilising, spraying and harvesting crops such as cereals, vegetables and fruit by hand or using farm equipment
- assisting shearers by handling fleece and controlling sheep

OCCUPATIONS

8201-01 Supervisor, Farm Hands and Assistants
Farm Overseer (a)

8201-11 Livestock and Field Crop Farm Hand
Drover (s)
Horse Groom (s)
Musterer (s)
Stable Hand (s)
Station Hand (s)
Stockman/woman (s)
Strapper (s)
Stud Hand (s)

8201-13 Fruit, Vegetable and Nut Farm Hand
Fruit, Vegetable and Nut Picker (s)

8201-15 Shearing Shed Hand
Rouseabout (a)
Wool Presser (s)

8201-99 Farm Hands and Assistants nec
Apiary Assistant (s)
Fish Farm Worker (s)
Hatchery Assistant (s)
Oyster Grower's Assistant (s)
Poultry Farm Hand (s)
Seed Cleaner and Pickler (s)

8203 FORESTRY LABOURERS

FORESTRY LABOURERS perform manual tasks associated with felling trees, logging, cultivating and maintaining natural and plantation forests. They may supervise occupations in this unit group.

SKILL LEVEL

There is no specific entry requirement for this unit group, although 3-12 months on-the-job training is usual.

TASKS include:

- collecting seeds, cultivating and planting seedlings for reforestation purposes
- pruning trees using axes or chainsaws
- applying fertilisers, insecticides and herbicides to individual trees or general forest areas
- clearing surrounding area of saplings and debris prior to tree-felling
- cutting scarf and backcut in tree
- operating manual or machine saws to fell trees
- debarking logs or trees
- assisting with loading and transporting logs
- maintaining buildings, facilities and equipment associated with forest

OCCUPATIONS

- 8203-01 Supervisor, Forestry Labourers**
Forest Overseer (s)
- 8203-03 Supervisor, Logging Labourers**
Bush Boss (a)
- 8203-11 Tree Faller**
Hardwood Faller (s)
Softwood Faller (s)
- 8203-13 Forestry Worker**
Fire Look-out (s)
Tree Planter (s)
- 8203-15 Logging Worker**
Chokerman/woman (s)
Landing Operator (Logging) (s)
Log Chaser (s)
Sleeper Cutter (s)
Swampy (s)

8205 NURSERY AND GARDEN LABOURERS

NURSERY AND GARDEN LABOURERS plant, cultivate and harvest trees and plants in a plant nursery or assist gardeners in the cultivation, planting and maintenance of private and public gardens.

SKILL LEVEL

There is no specific entry requirement for this unit group, although 1-3 months on-the-job training is usual.

TASKS include:

- preparing soils using hand tools or machines
- assisting in planting and transplanting
- watering, weeding and mowing gardens
- loading, unloading and moving gardening supplies and equipment
- removing rubbish from garden or nursery
- harvesting and packaging plants for sale or transport
- adjusting mist irrigation systems, shade and ventilation

OCCUPATIONS

- 8205-11 Nursery Assistant (Horticulture)**
Nursery Hand (Horticulture) (a)
- 8205-13 Garden Labourer**
Gardener's Assistant (a)
Lawn Mower (s)

8299 OTHER AGRICULTURAL LABOURERS AND RELATED WORKERS

This unit group covers occupations not elsewhere classified in minor group 82, Agricultural Labourers and Related Workers.

OCCUPATIONS

- 8299-11 Shooter-Trapper**
Hunter (a)
- 8299-99 Agricultural Labourers and Related Workers nec**
Coral Collector (s)
Kelp and Seagrass Gatherer (s)

MINOR GROUP 83 CLEANERS

CLEANERS clean construction sites, commercial, industrial and domestic equipment and premises, and public transport vehicles. They may specialise in cleaning particular surfaces, such as carpet and glass. They use portable cleaning equipment such as industrial vacuum cleaners, mops and brooms.

Occupations in this minor group have a level of skill commensurate with 1-2 weeks on-the-job training.

Tasks performed by Cleaners typically include putting waste into large bins for easy disposal; dusting, washing and polishing surfaces, furniture and fittings; disinfecting surfaces and medical equipment; and removing residues from plant, machines and storage tanks using industrial cleaning chemicals.

Caretakers, Housekeepers and Ward Helpers are excluded from this minor group because cleaning is only one of several significant tasks they perform. They are located in Unit Groups 8913, 8915 and 8921, respectively.

Occupations in this minor group are classified into the following unit group:

8301 CLEANERS

8301 CLEANERS

CLEANERS clean building and construction sites, commercial, industrial and domestic equipment and premises, public transport vehicles and particular types of surface such as glass or carpet. They may supervise occupations in this unit group.

SKILL LEVEL

There is no specific entry requirement for this unit group, although 1-2 weeks on-the-job training is usual, with the exception of Carpet Cleaner for which the requirement is 1-3 months.

TASKS include:

- operating industrial vacuum cleaner to remove scrap, dirt and debris from floors work areas and machinery
- cleaning furniture, fittings, walls, windows, ceilings and vehicle interiors
- stripping old wax, rewaxing, polishing, sweeping, mopping, and scrubbing floors
- polishing furniture
- applying acids and solvents to surfaces to remove stains
- removing lint, dust, soot and residue of oil, grease or sludge from machinery, interiors of furnaces, boilers and tanks
- disinfecting laundry, kitchen, toilet and bathroom fixtures and floors, and medical equipment

- cleaning carpet using steam ejecting wands and other special equipment

OCCUPATIONS

- 8301-01** Supervisor, Cleaners
- 8301-11** Industrial Cleaner
Aircraft Cabin Cleaner (s)
Factory Cleaner (s)
- 8301-13** Commercial Cleaner
Houseman/maid (s)
Office Cleaner (s)
School Cleaner (s)
- 8301-15** Hospital Cleaner
- 8301-17** Window Cleaner
- 8301-19** Carpet Cleaner
- 8301-21** Motor Vehicle Cleaner
Car Detailer (a)
Car Wash Attendant (a)
- 8301-99** Cleaners nec
Chimney Sweep (s)
Domestic Cleaner (s)

RELATED OCCUPATIONS

- 8915-13 Domestic Housekeeper

MINOR GROUP 84 CONSTRUCTION AND MINING LABOURERS

CONSTRUCTION AND MINING LABOURERS perform routine tasks, either manually or using hand-held tools, on construction sites, roads and railways, and in mining, drilling and mineral ore treating operations. Their tasks require minimal judgement and are usually performed under close supervision.

Occupations in this minor group have a level of skill commensurate with 1-12 months on-the-job training.

Tasks performed by Construction and Mining Labourers typically include assisting in the erection of fences, buildings and other large structures, in the excavation and clearing of earth for road construction and mining, in surveying and mineral ore treating, and in installing insulation and other interior and exterior home improvements; and pouring, spreading and finishing concrete and other materials for the construction of structures and paved surfaces.

This Minor Group includes Builder's Labourers because they usually assist a number of Tradespersons of various trades, and Survey Hands and Fence Erectors because their tasks are similar to those of labourers on construction sites.

Occupations in this minor group are classified into the following unit groups:

- 8401 INSTALLATION WORKERS**
- 8403 CONCRETE WORKERS**
- 8405 STRUCTURAL STEEL AND RELATED CONSTRUCTION LABOURERS**
- 8407 EARTHMOVING LABOURERS**
- 8409 PAVING AND SURFACING LABOURERS**
- 8411 SURVEY HANDS**
- 8413 RAILWAY LABOURERS**
- 8415 MINING AND MINERAL ORE TREATING LABOURERS**
- 8499 OTHER CONSTRUCTION AND MINING LABOURERS**

8401 INSTALLATION WORKERS

INSTALLATION WORKERS install functional or decorative fittings, and install and apply a variety of insulation materials to improve resistance to heat, cold, air, sound or moisture, in established buildings and those under construction.

SKILL LEVEL

There is no specific entry requirement for this unit group, although 3 months on-the-job training is usual.

TASKS include:

- examining plans and specifications to determine location for insulation materials
- preparing site for insulation or installation of fittings by nailing up furring, drilling holes for screws and bolts, digging trenches and post holes, and erecting scaffolding
- nailing or stapling batt-type insulation to joists, studs or furring; gluing blocks and slabs of foamed plastic or cork to walls; operating equipment to blow or spray fibre fill or foam insulation material into cavities
- fitting awnings, flyscreens, shower screens, pre-fabricated windows and doors, exterior cladding and other home improvements using hand tools

OCCUPATIONS

- 8401-11 Building Insulation Installer**
Window Tinter (s)
- 8401-13 Home Improvements Installer**
Awnings Installer (s)
Carport Erector (s)
Curtain Fitter (s)
Exterior Cladding Installer (s)
Security Door Installer (s)
Shower Screen Installer (s)

RELATED OCCUPATIONS

- 1601-15 Building Contractor
- 44 Building Tradespersons
- 4921-11 Flat Glass Tradesperson

8403 CONCRETE WORKERS

CONCRETE WORKERS pour, spread, smooth and finish concrete surfaces on floors, stairs, ramps, footpaths, bridges and other structures using hand tools, trowelling machinery and power cutters.

SKILL LEVEL

There is no specific entry requirement for this unit group, although 6-12 months on-the-job training is

GROUP DEFINITIONS

usual.

TASKS include:

- pouring concrete from mixer to specified area
- spreading concrete within a concrete form to specified depth by pulling and pushing screed or template over surface
- tamping, smoothing, shaping and sealing concrete to specified surface texture
- operating trowelling machine to float, trowel and polish large surface areas of concrete
- finishing vertical surfaces by wetting concrete and rubbing with abrasive stone
- cutting specified lines in concrete using power cutter
- forming expansion joints and edges using edging tools, jointers and straight-edge
- installing anchor bolts, steel plates, door sills and other fixtures in concrete according to specifications

OCCUPATIONS

- 8403-11 Concrete Worker**
Concrete (a)
Concrete Extra Hand (s)
Concrete Finisher (s)
Concrete Formwork Stripper (s)
Concrete Slab Layer (s)

8405 STRUCTURAL STEEL AND RELATED CONSTRUCTION LABOURERS

STRUCTURAL STEEL AND RELATED CONSTRUCTION LABOURERS assemble and install rigging gear and erect strong temporary structures to enable safe movement of heavy objects and of personnel on construction sites, in shipyards and manufacturing plants, and position and secure steel bars or mesh in concrete forms to reinforce concrete structures permanently.

SKILL LEVEL

There is no specific entry requirement for this unit group, although some occupations require a 6-12 months basic certificate. 6-12 months on-the-job training is usual. A State Government licence or learner's permit is required for all occupations except Steel Fixer.

TASKS include:

- setting up winches, cranes and rigging equipment to raise and position girders, plates, columns and other steel units
- erecting guard rails, guy wires and hoisting gear
- laying planks and hanging safety nets
- selecting, fitting and bolting pipes and tubes until scaffold, crane or crane boom reaches required height
- selecting, cutting, bending and welding steel bars or mesh and fixing into position in formwork for concrete pours
- signalling hoist, winch or crane operator to guide positioning of load
- dismantling scaffolding, cranes and rigging equipment at completion of job

OCCUPATIONS

STRUCTURE AND GROUP DEFINITIONS

LABOURERS AND RELATED WORKERS

8405-11 Scaffolder

8405-13 Rigger (Construction)
Rigger's Assistant (s)

8405-15 Steel Fixer

8405-17 Structural Steel Erector

8407 EARTHMOVING LABOURERS

EARTHMOVING LABOURERS perform manual tasks associated with clearing, levelling and excavating engineering and construction sites and irrigation channels.

SKILL LEVEL

There is no specific entry requirement for this unit group, although 1 week on-the-job training is usual.

TASKS include:

- burning scrub and removing rocks and sticks from site
- driving stakes into ground to indicate designated points of site
- trimming sides and corners not reached by the excavation machine
- spreading and levelling soil, gravel and sand
- shovelling excavated material onto conveyor, wheelbarrow or truck for removal from site
- rolling, lifting or guiding culvert sections into position

OCCUPATIONS

8407-11 Earthmoving Labourer
Grave Digger (s)

RELATED OCCUPATIONS

8409-11 Paving and Surfacing Labourer

8409 PAVING AND SURFACING LABOURERS

PAVING AND SURFACING LABOURERS perform manual tasks to spread, level, and compact bituminous and other paving material on roads, runways or parking areas, as part of construction or maintenance programmes. They may supervise occupations in this unit group.

SKILL LEVEL

There is no specific entry requirement for this unit group, although 1 week on-the-job training is usual.

TASKS include:

- sweeping pavement bases prior to laying asphalt surfaces, cleaning worksite, loading and unloading equipment
- sprinkling or brushing hot or cold-mix asphalt over surfaces needing repair to bond topping to base
- operating tank-truck distributor or hose to spray tar, road oils and emulsions on graded surface prior to paving
- tripping tail-gate lever to discharge hot-mix asphalt into hopper of paving machine

LABOURERS AND RELATED WORKERS

- spreading stone chips, gravel or cold-mix asphalt onto road surface
- softening edges with blowtorch and cutting and trimming damaged surfaces with jackhammer
- shovelling asphalt mix into areas inaccessible to paving machines, levelling and compacting mix using rake and hand tamper

OCCUPATIONS

- 8409-01 Supervisor, Paving and Surfacing Labourers**
Road Ganger (s)
- 8409-11 Paving and Surfacing Labourer**
Asphalt Worker (s)
Bitumen Worker (s)
Road Maintenance Worker (s)

8411 SURVEY HANDS

SURVEY HANDS perform manual tasks to assist surveyors or geologists.

SKILL LEVEL

There is no specific entry requirement for this unit group, although 1 month on-the-job training is usual.

TASKS include:

- clearing brush and debris from line of survey
- holding levelling staff in position at point indicated by surveyor to determine elevation
- cutting, making, flagging stakes and driving into ground to indicate grade settings, markers or boundaries
- calling out or noting survey readings
- collecting and labelling samples as directed
- transporting, assembling, dismantling, maintaining, laying out and retrieving prospecting and surveying equipment

OCCUPATIONS

- 8411-11 Survey Hand**
Geological Survey Field Assistant (s)
Seismic Survey Assistant (s)
Survey Recorder (s)
Surveyor's Assistant (s)
Surveyor's Chainman/woman (s)

8413 RAILWAY LABOURERS

RAILWAY LABOURERS lay and repair tracks in railways, tramways, transfer yards, quarries and mines. They may supervise occupations in this unit group.

SKILL LEVEL

There is no specific entry requirement for this unit group, although 1-3 months on-the-job training is usual.

TASKS include:

- laying sleepers at specified intervals across roadbed and positioning rails on sleepers
- cutting beds in sleepers for tie plates and driving spikes through tie plate into sleeper to fasten rail to sleeper

GROUP DEFINITIONS

- cutting, grinding and drilling rails
- bolting and welding sections of rail or switch components together
- lifting sleepers and rails and tamping ballast under sleepers
- curving rails with rail bender

OCCUPATIONS

- 8413-01 Supervisor, Railway Labourers**
Tramway Ganger (s)
- 8413-11 Railway Labourer**
Railway Fetter (a)
Railway Track Patrolman/woman (s)
Tramway Labourer (s)

8415 MINING AND MINERAL ORE TREATING LABOURERS

MINING AND MINERAL ORE TREATING LABOURERS perform manual tasks in mining, drilling and mineral ore treating operations as directed.

SKILL LEVEL

There is no specific entry requirement for this unit group, although 1-12 months on-the-job training is usual.

TASKS include:

- assisting in the operation of drilling rigs, well treatment plants, continuous mining machines, mineral ore processing plants or other such equipment
- assisting in assembling and dismantling drilling rigs, pumps, conveyors and other equipment
- assembling ventilation ducting, water pipes, well tubing and other fittings
- loading, unloading, stacking and storing materials
- mixing drilling mud, ore treating and well servicing chemicals
- cleaning and maintaining equipment, removing spillage and debris from drilling floor
- maintaining drainage, fluids pumping, conveyor belt or other auxiliary systems
- taking samples of drilling mud, drill cores, mineral ore, rock, dust and processed minerals

OCCUPATIONS

- 8415-11 Mining Labourer**
Cable Hand (s)
Mine Sampler (s)
Mine Ventilation Hand (s)
Opal Miner (s)
Pit Crew Worker (s)
Prospector (s)
Quarry Labourer (s)
Roof Bolter (Mining) (s)
Salvage Miner (s)
Timberman/woman (Mining) (s)
- 8415-13 Driller's Offsider**
Derrick Worker (s)
Roughneck (s)
Roustabout (s)
Well Treatment Offsider (s)
- 8415-15 Mineral Ore Processing Labourer**
Screen and Loadout Attendant (s)
Tailings Dam Labourer (s)

**8499 OTHER CONSTRUCTION AND
MINING LABOURERS**

This unit group covers occupations not elsewhere classified in Minor Group 84, Construction and Mining Labourers.

OCCUPATIONS

8499-11 Lagger

8499-13 Crane Chaser
Dogman/woman (s)
Slinger (s)

8499-15 Fence Erector
Fencer (a)

8499-17 Building Construction Labourer
Builder's Labourer (s)
Demolition Worker (s)

**MINOR GROUP 89
MISCELLANEOUS LABOURERS AND RELATED WORKERS**

This residual minor group covers all occupations in Major Group 8, Labourers and Related Workers which are not included in Minor Groups 81 - 84 above.

Occupations in this minor group are classified into the following unit groups:

- 8901 USHERS AND DOOR ATTENDANTS**
- 8903 LUGGAGE PORTERS**
- 8905 GARBAGE COLLECTORS**
- 8907 STOREMEN/WOMEN**
- 8909 FREIGHT AND FURNITURE HANDLERS**
- 8911 GUARDS AND SECURITY OFFICERS**
- 8913 CARETAKERS**
- 8915 HOUSEKEEPERS**
- 8917 LAUNDRY WORKERS**
- 8919 KITCHENHANDS**
- 8921 WARD HELPERS**
- 8923 VEHICLE ACCESSORIES FITTERS**
- 8925 FISHERMEN/WOMEN, DECKHANDS AND SEAMEN/WOMEN**
- 8999 OTHER LABOURERS AND RELATED WORKERS**

8901 USHERS AND DOOR ATTENDANTS

USHERS AND DOOR ATTENDANTS collect tickets, control admission and direct patrons in social and entertainment venues.

SKILL LEVEL

There is no specific entry requirement for this unit group, although 1-12 weeks on-the-job training is usual.

TASKS include:

- advising on availability and location of seating
- recording booking
- inspecting membership cards, admission passes and tickets
- collecting fees and tickets
- preventing unauthorised entry
- directing patrons to their seats
- selling programmes and refreshments

OCCUPATIONS

- 8901-11 Door Attendant**
Doorman/woman (a)
Bouncer (s)
- 8901-13 Entertainment Usher**
Program Seller (s)
- 8901-15 Ticket Taker**
Ticket Collector (a)
Gatekeeper (s)
Theatre Attendant (s)
Turnstile Attendant (s)

8903 LUGGAGE PORTERS

LUGGAGE PORTERS attend to guests' or passengers' luggage in hotels and passenger terminals and escort guests or passengers to their rooms or cabins. They may supervise occupations in this unit group.

SKILL LEVEL

There is no specific entry requirement for this unit group, although 1-4 weeks on-the-job training is usual.

TASKS include:

- loading and unloading luggage
- hitching and un-hitching forklift and trolley
- transporting goods to receiving area using hand cart or trolley
- escorting guests to rooms
- carrying luggage
- providing information, and booking tours, taxis or restaurants, for guests

OCCUPATIONS

- 8903-01 Supervisor, Luggage Porters**
Head Porter (a)
Hotel Concierge (s)
- 8903-11 Luggage Porter**
Hotel Page (s)

GROUP DEFINITIONS

8905 GARBAGE COLLECTORS

GARBAGE COLLECTORS collect household, commercial and industrial waste for disposal. They may supervise occupations in this unit group.

SKILL LEVEL

There is no formal entry requirement for this unit group, although 1 week on-the-job training is usual.

TASKS include:

- lifting garbage in bags from bins at roadside and throwing into larger bin or directly into garbage truck
- operating compacting equipment in garbage trucks
- unloading garbage truck at rubbish tip

COMMENTS

Garbage Collectors who only drive garbage trucks are excluded from this unit group. They are located in Unit Group 7105, Truck Drivers.

OCCUPATIONS

8905-01 Supervisor, Garbage Collectors

8905-11 Garbage Collector
Garbologist (a)

8907 STOREMEN/WOMEN

STOREMEN/WOMEN receive, handle and despatch incoming or outgoing goods in a store or warehouse. They may supervise occupations in this unit group.

SKILL LEVEL

There is no specific entry requirement for this unit group, although 1-6 weeks on-the-job training is usual.

TASKS include:

- receiving incoming goods, checking for damage and for discrepancies between goods and invoices
- labelling goods with details of storage location
- operating various types of machinery to lift, place and remove items on high levels
- operating specialised equipment such as manually or electronically guided order pickers and checking items off picking list
- issuing stores over counter
- assisting with regular stock-takes
- packaging and despatching outgoing goods

OCCUPATIONS

8907-01 Supervisor, Storemen/women

8907-11 Storeman/woman
Chiller Hand (s)
Shelf Stacker (Store) (s)
Stores Assistant (s)
Stores Despatch Hand (s)
Warehouse Assistant (s)

STRUCTURE AND GROUP DEFINITIONS

LABOURERS AND RELATED WORKERS

8909 FREIGHT AND FURNITURE HANDLERS

FREIGHT AND FURNITURE HANDLERS unpack, store, pack and despatch goods coming into or out of warehouses, pack furniture and household goods for freight, load and unload goods into and from freight trucks, containers, rail cars or aircraft. They may supervise occupations in this unit group.

SKILL LEVEL

There is no specific entry requirement for this unit group, although 1 week to 3 months on-the-job training is usual.

TASKS include:

- packing items into cartons and crates
- securing large items and crates for transport
- loading goods, and adjusting ropes, straps and padding
- unloading goods and moving to appropriate location
- writing inventory lists and checking inventories for discrepancies
- moving goods using manually operated equipment such as pallet lifters and hand trucks

OCCUPATIONS

8909-01 Supervisor, Freight and Furniture Handlers

8909-11 Freight Handler (Road and Rail)
Dockhand (s)

8909-13 Furniture Packer

8909-15 Wharf Labourer
Waterside Worker (a)

8909-17 Truck Driver's Offsider
Furniture Removalist's Assistant (s)

8911 GUARDS AND SECURITY OFFICERS

GUARDS AND SECURITY OFFICERS protect industrial, commercial and other property from theft, vandalism and illegal entry or provide armed escort or drive armoured cars to protect money and valuables in transit. They may supervise occupations in this unit group.

SKILL LEVEL

There is no specific entry requirement for this unit group, although 3-6 months on-the-job training is usual.

TASKS include:

- inspecting locks, windows, doors and surroundings to deter or detect illegal entry into premises
- inspecting alarm systems and safety equipment to ensure adequate functioning in the case of hazards
- patrolling areas and guarding property
- investigating disturbances and unusual occurrences
- travelling as escort in armoured cars containing cash or valuables

OCCUPATIONS

8911-01 Supervisor, Guards and Security Officers

8911-11 Railway Patrol Officer

Railway Security Guard (a)

8911-13 Security Officer
 Night Watchman/woman (s)
 Protective Service Officer (s)
 Security Guard (s)
 Security Patrol Officer (s)

8911-15 Railway Guard

8911-99 Guards and Security Officers nec
 Lifeguard (s)
 Pool Attendant (s)

8913 CARETAKERS

CARETAKERS clean and maintain apartment buildings, schools, offices, hotels and motels, holiday camps or caravan parks and associated grounds.

SKILL LEVEL

There is no specific entry requirement for this unit group, although 1 month on-the-job training is usual.

TASKS include:

- cleaning and maintaining grounds and common facilities
- inspecting fire and safety equipment to ensure adequate functioning
- purchasing cleaning supplies, replacing light bulbs, notifying owner of need for major repairs
- patrolling premises to ensure security
- informing tenants of rules
- collecting rentals and renewing leases

OCCUPATIONS

8913-11 Caretaker
 Janitor (s)

8915 HOUSEKEEPERS

HOUSEKEEPERS perform cleaning and housekeeping duties in private homes, hotels, motels and other lodging establishments.

SKILL LEVEL

There is no specific entry requirement for this unit group, although 1 week on-the-job training is usual.

TASKS include:

- preparing, cooking and serving meals and refreshments
- purchasing food and household supplies
- cleaning and tidying home or lodging establishment

OCCUPATIONS

8915-11 Executive Housekeeper
 Accommodation and Lodging Housekeeper (s)

8915-13 Domestic Housekeeper

RELATED OCCUPATION

6607-11 Home Companion

8917 LAUNDRY WORKERS

LAUNDRY WORKERS load and tend washing and drying machines, unload machines and mark, press, fold, stack and package laundry. They may supervise occupations in this unit group.

SKILL LEVEL

There is no specific entry requirement for this unit group, although 1-4 weeks on-the-job training is usual.

TASKS include:

- sorting articles by type, colour, fabric and cleaning treatment required
- placing articles into appropriate receptacles or on conveyor belts for transportation to repair or cleaning areas
- loading machines, smoothing articles and guiding articles through machines
- folding, rolling, counting and stacking processed articles
- matching invoice descriptions to articles
- packaging articles for delivery
- operating pressing machines

OCCUPATIONS

8917-01 Supervisor, Laundry Workers

8917-11 Laundry Worker
 Clothing Presser (s)
 Laundromat Attendant (s)
 Laundry Assistant (s)
 Linen Sorter (s)

8919 KITCHENHANDS

KITCHENHANDS assist other kitchen and service staff in preparing and serving food, and cleaning food preparation and service areas in hotels, motels, restaurants, clubs, cafeterias and other establishments which serve food (except hospitals).

SKILL LEVEL

There is no specific entry requirement for this unit group, although 1 month on-the-job training is usual.

TASKS include:

- preparing and cooking simple food items
- arranging food and beverages on trays for serving
- assisting in serving food to patrons
- washing cutlery, crockery and utensils
- washing and cleaning kitchen areas

OCCUPATIONS

8919-11 Kitchenhand
 Dishwasher (s)
 Pantrymaid/man (s)
 Tea Lady/Man (s)

RELATED OCCUPATIONS

8921-13 Hospital Food Serviceperson

GROUP DEFINITIONS

8921 WARD HELPERS

WARD HELPERS assist in caring for patients in hospitals, nursing homes and clinics, ensure that wards are clean and tidy, and portion and serve food as directed. They may supervise occupations in this unit group.

SKILL LEVEL

There is no specific entry requirement for this unit group, although 1-2 months on-the-job training is usual.

TASKS include:

- cleaning instruments and utensils, storing medical and kitchen supplies
- portioning, assisting with final preparations and serving food to patients
- changing bed linen, and making beds
- cleaning and tidying wards
- lifting patients on and off beds
- bathing and feeding patients

OCCUPATIONS

8921-01 Supervisor, Ward Helpers

8921-11 Ward Assistant
Hospital Orderly (a)
Hospital Porter (s)
Wardsman/maid (s)

8921-13 Hospital Food Serviceperson
Dietary Aide (a)

8921-15 Nursing Assistant
Nurse Attendant (s)

RELATED OCCUPATIONS

6505 Waiters and Waitresses
6609-11 Flight Attendant
6609-13 Marine Steward

8923 VEHICLE ACCESSORIES FITTERS

VEHICLE ACCESSORIES FITTERS fit and replace vehicle accessories. They may supervise occupations in this unit group.

SKILL LEVEL

The entry requirement for this unit group is 1-2 years experience as a factory hand. 2 months on-the-job training is usual.

TASKS include:

- removing complete sub-assembly units or parts
- testing the functioning of units or parts or inspecting and measuring to determine amount of wear
- dismantling vehicle or sub-assembly, removing damaged parts or accessories
- fitting replacement or new tyres, wheels, windscreens, and mufflers
- checking functioning of system after new parts have been fitted

STRUCTURE AND GROUP DEFINITIONS

LABOURERS AND RELATED WORKERS

OCCUPATIONS

8923-01 Supervisor, Vehicle Accessories Fitters

8923-11 Vehicle Accessories Fitter
Muffler Fitter (s)
Windscreen Fitter (s)
Tyre and Tube Fitter (s)

8925 FISHERMEN/WOMEN, DECKHANDS AND SEAMEN/WOMEN

FISHERMEN/WOMEN, DECKHANDS AND SEAMEN/WOMEN maintain ship's equipment and structures and catch fish, crustaceans and molluscs. They may supervise occupations in this unit group.

SKILL LEVEL

There is no specific entry requirement for this unit group, although up to 3 months on-the-job training is usual. State and Commonwealth authorities issue fishing licences.

TASKS include:

- standing lookout watches at sea and alerting deck officer to sightings of other vessels, navigation marks or hazards
- maintaining ship's equipment, cargo gear, rigging, life-saving and fire-fighting appliances
- washing and painting decks, ship's sides and superstructure
- laying and hauling in nets, lines and traps used to catch fish, crustaceans and molluscs
- sorting, cleaning and stowing catch

OCCUPATIONS

8925-01 Boatswain
Bosun (a)

8925-11 Seaman/woman
Deckhand (a)
Sailor (a)
Barge Hand (s)
Coxswain (s)
Ferry Hand (s)
Tug Hand (s)

8925-13 Fisherman/woman
Fisher (a)
Abalone Shucker (s)
Prawner (s)

8999 OTHER LABOURERS AND RELATED WORKERS

This unit group covers occupations not elsewhere classified in Minor Group 89, Miscellaneous Labourers and Related Workers.

OCCUPATIONS

8999-11 Animal Attendant
Animal Groom (except Horse) (s)
Kennelman/maid (s)

8999-13 Pest and Weed Controller
Fumigator (s)
Pest Exterminator (s)

LABOURERS AND RELATED WORKERS

GROUP DEFINITIONS

- 8999-15 **Vending Machine Attendant**
Poker Machine Attendant (s)
- 8999-17 **Lampman/woman**
Lamproom Attendant (a)
- 8999-19 **Handyman/woman**
Hotel Useful (s)
Hotel Yardman/woman (s)
- 8999-21 **Funeral Attendant**
Undertaker's Assistant (a)
Crematorium Assistant (s)
- 8999-23 **Veterinary Nurse**
Animal Nurse (s)
Veterinary Attendant (s)
- 8999-25 **Railway Station Assistant**
- 8999-27 **Automotive Parts Recycler**
- 8999-99 **Labourers and Related Workers nec**
Car Park Attendant (s)
First Aid Officer (s)
Grain Binsman/woman (s)
Grip (s)
Parking Meter Collector (s)
Pool Serviceperson (s)
Public Telephone Money Collector (s)
Railway Crossing Attendant (s)
School Crossing Attendant (s)
Stage Assistant (s)
Stagehand (s)
Studio Hand (s)



